



STREETDOCTORS

Student and Events Fundraising Officer

Job Role

Job Title:	Student and Events Fundraising Officer (Part time)
Reporting to:	Chief Executive Officer
Responsible for:	Supporting StreetDoctors' volunteer teams in local fundraising efforts; and delivering StreetDoctors' annual national fundraiser. You will also support the CEO in other fundraising where necessary.
Location:	Flexible with some travel to head office in London and around the UK
Hours:	21 hours per week
Salary;	£26,000 to £32,000 per annum pro rata depending on experience
Contract;	Permanent

Unless you are, or have friends who have been, a medical student you might not have heard of StreetDoctors. That's because, as a charity, we focus on what we are here to achieve rather than shouting about what we do. Our model is simple. We set up groups of volunteer medical students in Universities who deliver training courses to young people at risk of violence so they know what to do if they are on the scene of a stabbing or wounding. The impact and reach of this work is astonishing. In this year alone our 18 teams of active volunteers have delivered training to over 2500 young people and a new programme has worked with some of the young people at risk of involvement in street crime to encourage them to consider a health related career. We also have an increasing number of case studies where young people have acted to help someone in a medical emergency following our training.

Each of the volunteer teams also pledges to raise money to fund their work. The growing number of StreetDoctor teams means we are now looking for someone to provide them with fundraising support, guidance and encouragement and also to come up with, and manage, an exciting new national event all the teams can take part in.

The kinds of things you might find yourselves doing in this role are:

- 📌 Developing a central fundraising resource bank and 'how to' guides
- 📌 Sharing the successes of individual teams to raise the game across all teams
- 📌 Support groups in raising funds either through events or applications to local grant making trusts
- 📌 Making sure volunteers understand about best practice in fundraising (including the Fundraising Regulator)
- 📌 Playing a part in the annual StreetDoctors' training conference
- 📌 Presenting and training at the regular volunteer Fundraising and Comms 'taskforce' group meetings.

This is such an exciting time of development and growth for StreetDoctors with plans afoot to widen our volunteer teams out to students in other health care professions. We also want to develop a volunteer alumni programme (a really interesting project for you to be involved with from the start).

You will have the chance to support the CEO with other areas of fundraising such as corporate. This job gives you the opportunity to be in at the beginning and grow your own career with the possibility of a full time role in the future.

What skills and experience are we looking for?

First of all, you will need to have some fundraising experience so that we know you understand the basic principles. Given the role we would expect this to have involved working with volunteer groups for example in community fundraising or perhaps charity of the year partnerships. In particular, if you already have experience of working with student fundraising groups that would be great - perhaps you have been part of your Uni. fundraising campaign?

As we are a small team you will need to be self sufficient – happy doing your own admin and research and confident with things like databases and spreadsheets.

Our teams are based all round the country so although much of the communication with volunteers will be online or phone there will be times when face to face visits are best so you will need some flexibility to travel. (If you're lucky you might be able to plan that for a Monday or Friday if you want to tie it in with a weekend away!)

As this is a part time post at the moment we are happy to be flexible to fit around our needs and those of whoever gets the job. For example days/hours can be flexible and it may be possible to work different hours in term/holiday times.

If you would like to have an informal conversation about the role please phone Valerie Morton on 01767 677661 or email valerie@valeriemorton.co.uk. (Valerie has worked with us on the fundraising strategy and is supporting us in this recruitment process.)

How to Apply:

Please send your CV and a covering document of no more than 750 words answering the following questions:

1. What have you learnt from your home, student or work life that shows you are good at working with volunteers?
2. What will make a resource bank or 'how to' guide effective?
3. If you were starting with a completely blank sheet, how would you go about developing an alumni scheme for StreetDoctors' volunteers?

Closing date

The final closing date for applications is **9am on Wednesday 20th December**. Valerie will have an informal telephone, or face-to-face conversation with shortlisted candidates at a time and place that works for you. Interviews for some candidates will be held in week beginning 18th December (likely to be 19th and/or 20th) with others early in January.